

**CONSTITUTION AND BY-LAWS**  
**of the**  
**FRIENDS OF THE SALEM LIBRARY**

**CONSTITUTION**

**ARTICLE I      NAME**

The name of the organization shall be FRIENDS OF THE SALEM LIBRARY

**ARTICLE II      PURPOSE**

Our purpose shall be to maintain an association of persons interested in libraries, to focus public attention on the library, its resources and services, to receive and encourage gifts and bequests to the library, to support and cooperate with the library in developing library services and facilities for the community.

**ARTICLE III      MEMBERSHIP**

Section 1.      Membership

Membership shall be open to all citizens eighteen (18) years of age or older. This organization shall have the option to sponsor a JUNIOR FRIENDS group of young people up to age eighteen.

Section 2.      Votes

Each member is entitled to one vote. A family membership entitles each adult member to one vote.

**ARTICLE IV      OFFICERS AND ELECTION**

Section 1.      Officers and Directors

a) The officers of the organization shall consist of a President, Vice-President, Treasurer and Secretary.

b) There shall be a Board of Directors consisting of four (4) elected Directors and the immediate past-president.

Section 2. Term of Office

- a) All officers shall be elected for a one-year term.
- b) The directors shall be elected for terms of three (3) years.
- c) The election shall be held at the January meeting with electees assuming their duties immediately following adjournment of the January meeting. Election shall be by majority vote of those present at the January meeting.

Section 3 Nominating Committee

The President shall appoint a nominating committee composed of one Director and two persons from the membership at large to nominate officers and Directors of the next term of office. This committee shall have the consent of all members nominated that they are willing to serve and shall submit to the membership a list, in writing, of the nominees two weeks prior to the January meeting. Additional nominations from the floor may be made at the January meeting

Section 4 Vacancies

Vacancies occurring on the Board of Directors or in any officer's position shall be filled for the unexpired term by election by the remaining Board of Directors and Officers.

**ARTICLE V FINANCES**

Section 1 Monies received

Monies received from membership, projects, gifts and memorials shall be used to further the purpose of this organization.

Section 2 Expenditures

All expenditures from these funds shall be approved by a majority vote of members at a regularly scheduled meeting. Unexpected and necessary expenditures (not to exceed \$300) may be approved by a majority vote of the Officers and Chairman of the Board of Directors. These expenditures must be presented to the membership at the next regularly scheduled meeting.

Section 3 Fiscal Year

The fiscal year shall be the calendar year.