



Electoral Board Minutes  
June 13, 2020  
Location: 19 East Clay Street, Salem, VA

Attendees: Zachary Agee – Chair, Steve Smeltzer – Vice-Chair (via phone), Katherin Elam – Secretary, Dana Oliver- Director of Elections

The meeting was called to order by the chair at 4:37pm and the board opened with the pledge of allegiance.

The minutes from the February 2 electoral board meeting were approved as presented by Steve Smeltzer and seconded by Steve Agee.

#### **Old Business**

There was a quick review of the officers of election listing for the June 21 primary. The agenda for the June 16 training of election officers was reviewed and acknowledgement of the role each electoral board member would conduct.

Canvass will take place Wednesday, June 22 at 11am and conclude Friday, June 24 at 11am.

The Director of Elections confirmed that all officers of election for the upcoming primary have received their Democracy Technologies pollbook training.

#### **New Business**

To secure the Salem Civic Center as a permanent location for all ten precincts going forward, there must be two readings of the proposal for the public to respond. It has been suggested that July and August are likely to be the times for the readings. There should be a representative from the electoral board at each reading.

#### **Virginia Office of Election Training Schedule for 2022:**

July 25-26 Registrar Training

August Deputy Registrar Training

**Virginia Electoral Board Association Training:**

Regional Training for Southern District Electoral boards –August 27 in Bedford, VA.

A motion to adjourn at 5:05pm was presented by Steve and seconded by Katherin.

Respectfully submitted,

Katherin A. Elam, Secretary

Katherin A Elam

Zach Agee, Chair

Zachary R. Agee

Steve Smeltzer, Vice-Chair