

SALEM ELECTORAL BOARD MINUTES
FEBRUARY 6, 2023
4:30P PM
19 East Clay Street

A meeting of the City of Salem Electoral Board (the "Board") was held on February 6, 2023, beginning at approximately 4:30 p.m. Notice of the meeting was provided in accordance with Section 2.2-3707 of the Code of Virginia, 1950, as amended.

The following persons, being all the members of the Board, were present in person: Mr. Zachary S. Agee (Chair), Ms. Elizabeth Bowles (Vice Chair), and Ms. Katherin Elam (Secretary). Also present by invitation during the meeting was Ms. Dana Oliver (Director of Election, City of Salem). Members of the public were present for the meeting (Faye Curran, Hunter Holliday, and Amy Willis).

Mr. Agee began the meeting by reviewing the agenda for the meeting, a copy of which had been included in the Board's meeting materials delivered in advance of the meeting.

The minutes from the January 3, 2023, meeting was presented and signed by all three members of the board.

First Order of Business:

The Board discussed the appointment of the officers of election for 2023-25 as required by Section 24.2-115 of the Code of Virginia, 1950, as amended. Following the discussion, Ms. Elam made a motion to approve the appointment list which is to be incorporated herein by reference and to direct that moving forward the Director of Elections shall record names as names appear in the VERIS system. The motion was properly made and seconded and was unanimously approved.

Second Order of Business:

Mr. Agee then asked for discussion on the appointment of the Deputy Registrar for the 2023 year as required by Section 24.2-112 of the Code of Virginia, 1950, as amended. Following a brief discussion, Ms. Bowles moved for the approval of the appointment of Sharon E. Pratt as the Deputy Registrar for 2023. The motion was properly made and seconded and was unanimously approved.

The names of the Director of Elections' staff, including seven assistant registrars, one machine/pollbook technician, and two machine technicians, were presented for review by the Board. This item was presented for understanding the bench strength of the staff. The Director of Elections oversees these individuals and needs no approval from the Electoral Board.

The official electoral board meeting content was covered as established by the Virginia Election Laws.

Third Order of Business:

Mr. Agee called on Ms. Bowles to discuss concerns regarding early voting and letters she received from the Chair of the Salem City Republican Committee, including letters from the Committee's name "Election Integrity Chair" and individual election day poll observers. Ms. Bowles then discussed concerns about the conduct of Election Officials toward poll observers during the early voting period and on election day. The Board had extensive discussions regarding the issue. Mr. Agee then opened the floor to the residents attending the electoral board meeting for their remarks on this issue. The resolve was that each member of the public present and each

member of the Board wish to have more training for the Officers of Election about the presence of election day observers.

A note of importance for the Board is to expect a late March 2023 meeting to review the Security Manual in a closed session.

There being no further business to come before the meeting, Vice Chair Bowles made a motion to adjourn. The motion was properly made and seconded and was unanimously approved. The meeting was adjourned at 5:30pm.

Zach Agee 3/14/23
Chair Zach Agee Date

Elizabeth Bowles 3/14/23
Vice-Chair Elizabeth Bowles Date

Katherin Elam 3/14/23
Secretary Katherin Elam Date