



CITY OF SALEM
REAL ESTATE DEPARTMENT
114 N. BROAD STREET, SALEM, VIRGINIA 24153
PHONE: (540) 375-3058

APPLICATION FOR REVIEW OF ASSESSMENT

I REQUEST A REVIEW OF THE PROPOSED VALUE CHANGE FOR MY PROPERTY
(A SEPARATE FORM MUST BE FILED FOR EACH PROPERTY)

TAX MAP NUMBER: _____

OWNER'S NAME: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS
OF OWNER: _____

CITY / STATE / ZIP _____

REASON FOR THE REQUEST FOR REVIEW
(CHECK ALL THAT APPLY)

A: _____ I FEEL THAT MY PROPERTY IS APPRAISED AT MORE _____ OR LESS _____
THAN 100% OF FAIR MARKET VALUE. GIVE YOUR ESTIMATE OF FAIR
MARKET VALUE:

LAND: _____ BUILDINGS: _____ TOTAL: _____

B: _____ I FEEL THAT MY PROPERTY IS APPRAISED AT A HIGHER VALUE THAN
SIMILAR PROPERTIES SURROUNDING MY OWN. (LIST PROPERTIES YOU
FEEL ARE SIMILAR TO YOURS BUT NOT EQUITABLY APPRAISED)

1. _____

2. _____

3. _____

C: _____ I FEEL THAT MY PROPERTY IS AFFECTED BY AN UNUSUAL OR NEGATIVE
CONDITION THAT MAY NOT BE VISIBLE WITH AN EXTERIOR INSPECTION.
(DESCRIBE THE CONDITION THAT AFFECTS VALUE)

NOTE: PLEASE ATTACH ALL SUPPORTING DOCUMENTS TO THIS APPEAL FOR
CONSIDERATION WITH THE REVIEW OF THIS ASSESSMENT.

Date Phone Signature of Owner or Agent

FOR REAL ESTATE OFFICE USE ONLY

APPRAISER NOTES:

CURRENT ASSESSMENT: LAND: _____ BLGS: _____ TOTAL: _____

PROPOSED ASSESSMENT CHANGE (IF ANY) LAND: _____ BLGS: _____ TOTAL: _____

APPRAISER'S RECOMMENDATIONS OR COMMENTS
(CHECK ALL THAT APPLY)

- _____ TAXPAYER WAS SATISFIED AFTER OFFICE VISIT OR PHONE CONVERSATION AND REQUIRES NO FURTHER ACTION
- _____ TAXPAYER REQUESTED A PERSONAL VISIT TO INSPECT THE HOME
- _____ TAXPAYER WAS STILL DISSATISFIED AND RECOMMENDED TO THE BOARD OF EQUALIZATION
- _____ CHANGE WAS MADE TO CORRECT ANY CHANGE IN INFORMATION
- _____ CHANGE WAS MADE AFTER PERSONAL VISIT TO THE PROPERTY BY AN APPRAISER IN THIS OFFICE
- _____ TAXPAYER WAS MADE AWARE OF TAX RELIEF PROGRAMS IN THE CITY
- _____ NOTICE OF ANY CHANGES OR NO CHANGE WAS SENT TO THE TAXPAYER AFTER PHYSICAL REVIEW OR AT TAXPAYER'S REQUEST

DATE OF REVIEW

APPRAISER

APPROVED BY